

HOW TO REGISTER TO SiTELLMS FRANLIN SQUARE HOSPITAL CENTER

1. Log into www.fsh.sitelms.org
2. Click on “Create an Account Now” located under the login button.
3. Enter all demographic fields as they appear (you must have an e-mail address to use the site).
4. Once all fields are entered click on the “Next” button at the bottom.
5. Choose the **STATE** that your organization is in ([Maryland](#)) your **ORGANIZATION** ([Franklin Square Hospital Center](#)) position ([Student](#)) from the drop down menu. The system will then ask if you are a staff employee-yes or no. Since you will not have an employee number yet, please select “NO”. Click “Next”.
6. Choose your specialty from a drop down menu ([Student](#)). Click on “NEXT”.
7. You will be asked to choose your CE Manager from the drop down menu. The CE Manager should be the individual sending you this letter.
[Rhonna Murgatroyd](#)
8. Once you have entered all your information clinic “FINISH”.
9. Click “Back to SiTELLMS Home Page or Login.
10. You should receive an email from your CE manager once your registration has been approved.
11. You will not be able to Login until your CE Manager approves your registration. If you do not receive an email within 24-48 hours noting your registration has been approved, please contact your CE Manager, Rhonna Murgatroyd, 443-777-7298.

**Please Remember Your
Password as you will need this when your arrive for Orientation**