

**Educational Affiliation Between**  
**Hospital Name, Department of \_\_\_\_\_, Division of \_\_\_\_\_**  
**And**  
**Union Memorial Hospital, Department of \_\_\_\_\_, Division of \_\_\_\_\_**

1. **Sponsoring Institution:** Hospital Name  
**Affiliate Institution:** Union Memorial Hospital
2. **Sponsoring Institution Program:, M.D.**  
**Affiliate Institution Liaison Director:** \_\_, M.D. \_\_\_\_\_  
*(individual at Affiliate Institution responsible for resident education and supervision while rotating to this institution)*
3. **Educational Goals and Objectives:** *(Articulate here or attach existing goals and objectives from your program curriculum.)*
4. **Period of Assignment:** \_\_ residents in their \_\_ year of training will rotate for a \_\_\_\_ month period.
5. **Rotating Resident's Name and Dates of Rotation:**
6. **Term of Agreement:** *( Indicate Academic Year, i.e., July 1, 2008 – June 30, 2009)*
7. **Financial Support and Benefits:**  
The sponsoring institution will continue to provide salary, health and welfare benefits to the resident/fellow during the rotation.
8. **Professional Liability:** Per the master agreement.
9. **Institutional responsibility for teaching and supervision of residents:** The liaison director is responsible for ensuring appropriate training and supervision of each resident rotating to their institution. All resident participation in the care of patients will occur with appropriate attending physician supervision, which will be monitored by the liaison director.
10. **Evaluation:** Liaison Director (or designee) will complete the attached evaluation form at the end of each resident's rotation and will forward the evaluation to the Program Director. Refer to the master agreement for more information on evaluation and performance.
11. **Policies and Procedures that Govern Residents:** With respect to patient care, residents shall be under the purview of the policies of the affiliate institution. Any decisions regarding evaluation, promotion, discipline, termination and fair hearing shall be held consistent with the policies and procedures of the sponsoring institution. The liaison director shall attempt to resolve disciplinary problems involving rotating residents. To the extent that the liaison director cannot resolve these problems, the liaison director will refer these problems to the Program Director for final decision. The sponsoring institution shall have ultimate responsibility for the discipline of residents and the appeals process related to resident discipline. In such a case, the Sponsoring Institution's decision is binding upon all parties.

**For Hospital Name:**

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\_\_\_\_\_, M.D.      Date  
Program Director

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\_\_\_\_\_, M.D.      Date  
Department Chair

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Anthony Sclama, M.D.,      Date  
Vice President for Medical Affairs and DIO

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Kelly Karpovich      Date  
Director, Medical Education-MedStar Health

**For Union Memorial Hospital:**

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\_\_\_\_\_, M.D.      Date  
Liaison Director

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Stuart Bell, M.D.      Date  
Vice President of Academic Affairs